

2024 CHARTER

Los Angeles World Airport

Construction Industry Leaders Alliance

Background	<p>The Los Angeles World Airports (LAWA) is executing a \$30 billion Capital Improvement Program (CIP) that will transform LAX into a world class airport and improve Van Nuys airport's infrastructure. LAWA will execute its Landside Access Modernization Program (LAMP), build new Terminal 9, roadways to LAX, cargo facilities, and new runways and taxiways that will accommodate increased passengers and cargo, elevate guest experience, bolster safety throughout the LAX campus, and improve access and connection to regional transportation.</p> <p>In 2023, LAWA undertook significant efforts to be the "Owner of Choice" in Los Angeles through an improved procedures and procurement approach, prompt payment, and active engagement and partnering with industry leadership. Key efforts to streamline its Design & Construction Handbook (DCH) and creating a Division 1 contract document will improve project delivery. The magnitude of its CIP and regional competition for skilled workers and contractor capacity reinforce the importance of cultivating a skilled craft workforce through its Project Labor Agreement (PLA) and its hallmark HireLAX Apprenticeship Readiness Program and build subcontractor capacity through meaningful Inclusivity.</p>
Name	Los Angeles World Airports Construction Industry Leaders Alliance (CILA)
Mission	To be Determined at first meeting.
Vision	A World Class airport built through industry partnership based on the values of respect, service, inclusivity, collaboration, and innovation.
Purpose	Ensure that LAWA and construction Industry achieve and maintain successful partnering relationships to deliver LAWA projects on-time, on-budget with high standards for quality, safety, and inclusivity while instilling a culture of leadership and ensuring consistency in best practices.

LAWA-CILA Goals	1. To be Determined at first meeting.
Strategies	<ol style="list-style-type: none"> 1. Demonstrate leadership through attendance at CILA meetings and transfer information and decisions from meetings into business practices. 2. Maintain an advisory role and direction through discussion of best practices and innovations for LAWA consideration. 3. Develop Best Practice Proposals (BPP) or Initiatives that are approved by the LAWAPSC Chairs and are submitted to the Department functional groups for implementation consideration. <ol style="list-style-type: none"> a. CILA Members will participate at meetings in working groups or as one larger group, finalizing Initiatives and helping to develop implementation strategies. b. Provide update material to CILA members on Initiative Status at each quarterly meeting.
Frequency of Meetings (Dates/Times TBD)	<p>The Committee will meet no less than four times a year (quarterly) and meet at LAWA unless otherwise scheduled.</p> <p>November 15, 2023, at 2:00 PM to 3:30 PM</p> <p>February 2, 2024, at 10:00 AM to 12:00 PM</p> <p>June 21, 2024, at 10:00 AM to 12:00 PM</p> <p>September 13, 2024, at 10:00 AM to 12:00 PM</p>
Membership	<p>The CILA will be made up of 36 total members from each of the involved partners. Membership representation will be at the following levels:</p> <ul style="list-style-type: none"> • 10 selected by LAWA. • 5 General Contractors and 5 Subcontractors from Associated General Contractors of California (AGC). • 5 General Contractors and 5 Subcontractors from United Contractors (UCON). • 1 General Contractors and 5 Subcontractors from Southern California Contractors Association (SCCA). <p>For the first year, each association will appoint their members. After the first year, each association will be responsible for the process and procedure for which CILA members are selected. The only requirement will be that the selected member have experience performing work with LAWA.</p> <p>Each association will include at minimum one member who represents a company certified as a Small Business Enterprise (SBE).</p> <p>Committee membership is a year-long term and selection should be held no later than December of the preceding year with the term taking effect the following January.</p> <p>CILA members must maintain good standing with their respective organizations.</p> <p>If a CILA member departs before the end of their term, for any reason, it is their association's responsibility to appoint an alternate.</p>

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Executive Board	<p>Officers of the Executive Board will consist of a Chair and Vice Chair from each association.</p> <p>Included in the Executive Board is LAWA Chief Development Officer or their appointee.</p> <p>The Chair and Vice Chair will be elected annually. Elections should be held no later than December of the preceding year with the term taking effect the following January.</p> <p>An official “clerk” will be designated at each CILA meeting from one of the Associations for the next meeting. They will be responsible for preparing the agenda in collaboration with the Chairs and Vice Chairs, sending out meeting notifications and materials, and shall take appropriate notes and/or minutes.</p>
Associate Members (non-voting)	<p>The CILA will also have Associate Members that will be comprised of LAWA Staff Members as well as Staff from the Associations (AGC, UCON, SCCA).</p> <p>Associate Members should be limited to necessary Staff but will include at least one Partner Facilitator from each association tasked with helping to organize the meetings with the Executive Board.</p>
Roles and Responsibilities	<p>CILA Executive Board:</p> <ul style="list-style-type: none"> • The CILA Executive Board will meet prior to full committee meetings to address planning. This meeting will include the identified “clerk” who will assist in organizing the agenda, gather materials, and help inform the CILA Membership. • Addresses other issues as needed. <p>CILA Members:</p> <ul style="list-style-type: none"> • Discuss and vote on matters germane to furthering CILA goals and mission. • Attend a minimum of 3 out of 4 CILA meetings per year. • CILA meetings may break into smaller sub-groups (i.e., breakout sessions) to help facilitate conversation during meetings on an as-needed basis. When the CILA reconvenes, the sub-groups report out to the other sub-groups. • CILA will review, concur, and approve all proposals before they move forward for consideration. <p>Associate CILA Members:</p> <p>Partnering Program team comprised of LAWA Special Assistant to Chief Development Officer, Association Partner Facilitators:</p> <ul style="list-style-type: none"> • Define a clear agenda & objective for each meeting. • Define resources needed to meet goals.

Reporting Structure Input to Board	CILA members will report its progress and findings to their respective Association “Boards”.
Decision Process	<ul style="list-style-type: none"> • CILA meetings will be held quarterly in-person. • Meetings are to be attended by primary committee members. Alternates will be considered on a per-case basis. • While there is no set number of attendees required for the committee to meet, it will require a majority vote to pass any initiative, subject to the presence of a quorum of 1/3 of both LAWA and contractor participation. • All CILA members are equal. • We commit to meet for one year working toward twelve-month milestones/goals. At the end of each calendar year, we will determine CILA’s focus for the following year and renew the Charter. • When a CILA member departs CILA, the corresponding industry associations will nominate new members by submitting the name to the CILA Chair for consideration. A prospective candidate would be invited as a guest to a future CILA meeting. If both parties feel there is a match, the nominee will be extended a formal invitation to join CILA.
Amendment	Amendments will be agreed upon by the full CILA and Sponsor using the <i>Decision Process</i> .

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Charter Approval Signatories

LAWA CILA – LAWA Chair

_____ Terri Mestas Chief Development Officer Los Angeles World Airports	_____ Date
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LAWA CILA – AGC-CA Chair

_____ NAME Title Company	_____ Date
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LAWA CILA – SCCA Chair

_____ NAME Title Company	_____ Date
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LAWA CILA – UCON Chair

_____ NAME Title Company	_____ Date
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